



# All Saints' Church

Preston on Tees

Minutes of the PCC Meeting on Monday 15 January 2018,  
19.30 at 22 Dunottar Avenue, Eaglescliffe, TS16 0AB

	<b>Present</b>	<b>Action</b>
	Lucy Falcus, Lawrence Gnanaraj, Simon Honeywell, Martin Howard, Karen Killick, Kathie Lambert, Sue Levan, Stuart Levin, Sarah Pocock, Pamela Rushton, Richard Spratt, Ian Taylor, Margaret Vaughan, David Warren. <u>Chair:</u> John Lambert	
<b>1</b>	<b>Opening Reflections and Prayer</b> Margaret Vaughan read 1 Sam 3:1-10, the Lord calls Samuel, where he doesn't recognise the Lord's voice. She reminded the PCC about the previous vicar of All Saints', Alan Farish, who had recently talked at All Saints' about his calling to his new ministry at Stockton Parish Church. Alan had listened to God and followed his calling. As a result there has been a massive transformation at SPC. Margaret reminded the PCC that there is a difference between hearing and listening. She prayed that the PCC would be a body that makes the space not only to hear but to listen. We then sang the chorus: 'Open our eyes Lord, we want to see Jesus.'	
<b>2</b>	<b>Apologies for Absence</b> Kay Adeboye, Jennifer Brown, John Littlehailes	
<b>3</b>	<b>Minutes of previous Meetings</b> Minutes of the meeting of 11 December 2017 were approved, <b>5 abstentions</b> .	<b>John Littlehailes</b>
<b>4</b>	<b>Correspondence</b> Letter from the Bishop: it is proposed that the name of St Thomas', Stockton be changed to Stockton Parish Church.	
<b>5</b>	<b>Matters Arising (not covered elsewhere)</b> There has been some correspondence about enrolling the children of our future curate in a local school in Newtown.	<b>John Lambert</b>
<b>6</b>	<b>Financial Update</b> Kathie gave out a financial update. The preliminary figures for 2017 show that there has been an increase in giving by church members such that the income was 17% over the predicted budget. As a result of this gift aid has also increased. Centre lettings have also increased, which in turn means that we will need to spend more on Centre maintenance next year. The financial team will be reviewing why Children's Ministry have spent over budget. The PCC gave thanks for our very healthy finances at the end of 2017 and proclaimed that God is GOOD and thanked all of those who have given to All Saints' in 2017.	<b>Kathie Lambert</b>
<b>7</b>	<b>Safeguarding</b> There were no safeguarding issues to bring to the PCC. A question was asked about the training in progress and the availability of the dates of the training courses. Jennifer will be asked to give the possible dates to all who still need	

	to attend training. Members of the PCC stated that it is essential to do the Diocesan training as it gives a church stance which is different to the normal stance on safeguarding and in particular how the church situation is often different.	<b>Jennifer Brown</b>
<b>8</b>	<p><b>Wardens' Update</b></p> <p>558A - nothing to report.</p> <p>558B - the flat is being leased to the Iranian family on a temporary lease so that they can move in immediately. We intend to use the previous lease for 558B and ask the diocesan solicitors to approve the lease, thus saving £300+VAT.</p> <p>A new 'Shark' vacuum cleaner has been purchased.</p> <p>The church boiler that didn't work on Sunday 14<sup>th</sup> January has been repaired today.</p>	
<b>9</b>	<p><b>Health and Safety Policy Document</b></p> <p>Commentary parts will be taken out and the spelling of names checked.</p> <ul style="list-style-type: none"> <li>- Section 5 – Child Safety, re Hot drinks to read 'At children's events (e.g. Messy Church) hot drinks are served in cups with lids.'</li> <li>- Section 12 – Electric Equipment PAT Testing. Is it necessary to PAT test equipment brought in on an occasional basis?</li> <li>- Section 16 – First Aid, Paediatric first aid to read 'At events where All Saints' is solely responsible for children, All Saints' will endeavour to have a paediatric first aider on site.' Jonathan Backhouse will be organising a paediatric first aid training course.</li> <li>- Once policy changes are amended, the policy will be circulated to key staff before the next PCC when the policy will be put forward for approval.</li> </ul>	<b>Karen Killick</b>
<b>10</b>	<p><b>REACH</b></p> <p>The REACH committee has received a pleasing quotation for the Phase 1 works which they are proposing to take up from Devlin Walker. The PCC asked the committee to consider asking the contractor for 10% retention for 1 year after the work is completed. A vote of thanks for the REACH Committee was passed. It was proposed from the chair: That the PCC authorises the REACH committee to sign a contract with Devlin Walker, subject to due diligence, for a sum of approximately £58,500 including VAT. <b>Passed unanimously.</b></p> <p>Specifications for phases 2 to 4 are with the architect. There has been a pause where we considered changing the order of the phases to 1 3 2 4 because phase 3 is cheaper, it will also be an inspirational place of prayer and doesn't require planning permission. David Beaumont (architect) has advised us not to change the order as phase 2 will give more light into the building and bring a big transformation. Phase 3 will require diocesan approval to yield an inspirational space and it will take much of his time to consider the reuse of the Mouseman furniture. Unused Mouseman which may have inscriptions which could be transferred to the new communion table.</p> <p>It was asked whether we could make the chancel more intimate whilst there is no chapel for use for mid-week services.</p> <p>Phase 1 areas will need to be cleared and items moved to storage or disposed of. There will be no gift day until phase 1 is complete.</p>	

11	<p><b>Church Suite update</b></p> <p>Martin Howard has set up a free one month trial for January. Current data from Sandra's lists has been imported and rotas until end 2/2018, emails are now being sent out. Some Life Groups have been entered. Hall bookings are being entered. MH has a timeline for the next steps so that it is fully working by Easter. This will ensure that we meet the May deadline for Data Protection. All Saints' members will receive an email asking them to log in and review their data in the next month. By logging in it will be taken as a person has reviewed their data and consented to that data being held. There will be a feature about Church Suite at the APCM. The old systems will still be 'available' so that people who do not engage with Church Suite will remain included.</p>	Martin Howard
12	<p><b>MDT Update</b></p> <p>MDT have reviewed Christmas services and the Christmas day lunch and have drafted plans for next year. Bishop Paul is speaking at the next Carols by Candlelight service.</p> <p>9:00 service has a stable attendance, average is 40; what would it take to increase attendance?</p> <p>10:30 attendance is up, 22 of the 2017 services had &gt;160 seats full, i.e.&gt;80% and the trend is still upwards.</p> <p>Roles of new people attending All Saints' have been done.</p>	
13	<p><b>Staff Salaries</b></p> <p>Goals will have to be set for the Children's Minister and Youth Worker so next year the pay rises will occur if goals are met. Proposed from the chair: an inflation linked pay rise for them this year of 3% and to have an interim appraisal for them both.<b>Passed unanimously.</b> (Other staff members are linked to living wage so they don't need reviewing until the living wage is changed.)</p>	All
14	<p><b>AOB</b></p> <p>Sue Levan volunteered to provide the Opening Reflections and Prayers at the next meeting, <b>Monday, 19 February 2018</b>, which will be in the church centre or Nave.</p> <p>Margaret Vaughan shared a synod article about child trafficking. A child told of their experience of being trafficked to the North East to work on a cannabis farm. He has now been fostered by the vicar of Shildon. Bishop Paul was at synod and very moved. The boy has now been refused residency, there is an appeal in February, they are asking for churches to pray, there is a letter for people to send to the Home Secretary and an online petition. Members of the PCC were asked to do what they can.</p> <p>The meeting closed with the Grace.</p>	