



All Saints' Church

Preston on Tees

Minutes of the PCC Meeting on Monday 19 November 2018,

19.30 at 22 Dunottar Avenue, Eaglescliffe, TS16 0AB

	Present	Action
	Kay Adeboye, Paul Arnold, Debbie Bunford, Lucy Falcus, Lawrence Gnanaraj, Simon Honeywell, Martin Howard, Kathie Lambert, Stuart Levin, John Littlehailes, Richard Spratt, Pamela Rushton, Margaret Vaughan, Nicola Wrightson. <u>Chair:</u> John Lambert	
1	<p>Opening Reflections and Prayer</p> <p>Karen Killick led the opening prayers. After some music played by Lucy (O come, O come Emanuel), the words are Latin, though the tune (filled with yearning) is from France. In 1916 further verses were written, one of which read 'O come Desire of nations, bind'...., the PCC was given a copy of the whole set of verses. Karen pointed out that, coming from another background, Advent has come to mean more and more to her. She encourages us to consider Advent, to savour it and enjoy it. She remembered John Pritchard leading her and others in considering it. This year has been an unsettled year, and we need to nurture ourselves, our neighbours and our country. It is time to quieten down and find time for reflection before Christmas is here. Pray for someone to come to church, perhaps those we love who are not yet worshippers.</p> <p>The PCC sang the Hymn above, including the new verse mentioned and then turned to prayer.</p> <p>Prayer for peace, and to share you with those we love and our enemies, too. Thanks were given for the promised return, and we long for that day. Thanks for the joy of waiting, and the pregnant pause that comes with Advent. Help us in our consideration of the agenda tonight, the future is contained in immediate and short-term decisions. Guide us we pray.</p> <p>Thanks for being here for all of us, and thanks again for the period of Advent. May we take the opportunities that arise to bring others to you. Your effect on our lives. We face difficult times as a country, but we thank you that we can rely on your faithfulness. Prayer was given that we shall show your coming into our lives, so that others will see the realities of your love and of your kingdom. Increase our faith, help us show people your faithfulness and your importance in our lives.</p>	
2	<p>Apologies for absence</p> <p>Ian Taylor, David Warren.</p>	
3	<p>Minutes of previous Meetings</p> <p>Minutes of the meeting of 22 October 2018 were approved. All in favour save one abstention.</p>	
4	<p>Correspondence</p> <p>From the Diocese a letter outlining the available training sessions for safeguarding: JDL to circulate.</p>	John Littlehailes

5	<p>Matters Arising (not covered elsewhere on the Agenda) 558b the dryer referred at the last meeting has been bought for £321 and a new tenant moved in on Saturday.</p>	
6	<p>Financial Update Gift Aid has now been received, of which £500 have been transferred into the Youth Room Fund. There remains some Gift Aid money to come. In response to a question at the last meeting Kathie said that the Youth Room money is in a restricted account and therefore does not appear in the issued accounts. There was discussion of the elaboration of the sundries heading. Consumables will be accounted for separately. Waste disposal may be split out in the coming budget. The Lord has been good to us and thanks were given to all who contribute.</p>	Kathie Lambert
7	<p>Safeguarding Nicola has received today the safeguarding programme for the coming year. Margaret Vaughan commented that the Diocesan Safeguarding Policy will be agreed this coming Saturday. She also pointed out that it contains policy relevant to various other areas.</p>	
8	<p>Wardens' Update Karen Killick said that we now have a tenant for the downstairs flat. The source of the modest amount of damp has been identified. The PCC expressed its thanks to Peter for his work in support of the church. The supervision by John Lambert has been beneficial, and helpful to Peter. The heaters over the front door of the church are being replaced.</p>	
9	<p>Staff Salaries Martin Howard explained the context of the figures sent to the PCC for salary changes, movement up in proportion to the Real Living Wage and the increase due to progression on the salary scales determined by the PCC last year. Both Kathryn and Jan have three annually agreed criteria to satisfy to progress on the salary scale, and these are regularly assessed. Two more members of staff are considering moving onto the pension arrangements. Proposed by Pamela Rushton: "That we accept the salary changes as given, and that they are presented to the Staff Management Team for their approval." Seconded by Debbie Bunford. Motion passed unanimously.</p>	John Lambert
10	<p>Budget 2019 Kathie Lambert showed that we have achieved a £10,000 increase in giving this year and suggested that the figure for giving next year increases by 8.5% reflecting this and an enhancement by 2.5%. Overall, the income is predicated to rise to £240,514. Solar panel subsidies will end March 2019: Craig will be asked to follow this up. Expenditure: there will be no Deanery Administrative Quota allowed for in this coming year's budget. Discussion about the money for the AV and PA expenses, and the electronic drum kit led to an increase by £600.</p>	

	<p>The Church Centre and Church Utilities is budgeted in at a reduced level. The Church Centre water charge for next year is down as a result of a previous overcharge from our Water supplier.</p> <p>Kathie discussed the various categories of expenditure items in some detail, responding to questions from the PCC. It was suggested that the PCC should pay the total fee rather than the half we presently pay for the American Youth Worker, and the PCC agreed to increase our contribution accordingly. In the light of earlier discussion about the pensions of the staff we shall increase the allowance for the employer's contribution to allow for their possible taking up of the opportunity.</p> <p>Karen Killick proposed "That the PCC accept the budget as modified by the evening's discussions." Kay Adeboye seconded. Motion passed: All in favour.</p>	Kathie Lambert
11	<p>REACH</p> <p>Richard Spratt said that the Diocesan Advisory Committee (DAC) has approved our application for the heating faculty: when we get the formal paperwork we shall install the new plumbing in January/February.</p> <p>Phases 2 and 4: There has been a tree survey, which concluded that while many of the trees have TPOs, we could put parking under them. The Coffee Lounge is to be described as such (to remove concerns that we are setting up a café competing with the local businesses) and we hope to submit an application by the end of November. The Highways Section has concerns about access of cars onto Yarm Road, so parking may yet prove a problem.</p> <p>Phase 3: we shall be seeking a faculty for this phase soon, to allow time for discussion and still let us move to Phase 3 in the summer of next year. This application will be addressed at the December Meeting of the PCC.</p>	REACH Group
12	<p>Dates for PCC and Standing Committee 2019</p> <p>The PCC accepted the dates as suggested in the paper presented to them.</p>	John Littlehailes
13	<p>Christmas Services</p> <p>There will be two services on 30th December.</p> <p>John Lambert showed the PCC a booklet which will be given to such groups as the Lunch Club.</p>	
14	<p>AOB</p> <p>There will again be Council Civic Awards for the end of the year: if we know of Christians or Christian Groups contributing to local society we should submit nominations, partly to demonstrate to the Council the depth of the contribution that the Church makes to the community.</p> <p>Paul Arnold volunteered for the Opening Reflections and Prayers at the next Meeting, Tuesday, 11 December 2018.</p>	PCC Paul Arnold