



All Saints' Church

Preston on Tees

**Minutes of the PCC Meeting on Monday 16 October 2017,
19.30 at 22 Dunottar Avenue, Eaglescliffe, TS16 0AB**

	Present	Action
	Jennifer Brown, Lawrence Gnanaraj, Karen Killick, Kathie Lambert, Sue Levan, Stuart Levin, John Littlehailes, Pamela Rushton, Richard Spratt, Ian Taylor, David Warren. Visitor: Jonathan Backhouse. <u>Chair:</u> John Lambert	
1	Opening Reflections and Prayer After prayer, Pamela Rushton read John 4.34-39; "My food is to do the will of him who sent me.....look at the fields. They are ripe for harvest!" Fifty years ago Pamela was brought to Christ by someone's evangelism. We each have a responsibility for evangelism: we may do it differently, one from another, and with different resources, but we must do it. The spiritual harvest is ripe, the fields are ready for the reaper. She then read Matthew 28.19-20; "go to all nations". Pamela had prepared a list of evangelising activities within the church, pointing out that the work is that of individuals, not just of the "church" and asked us to pray for the listed activities and for each of our roles in gathering the harvest. The PCC spent time in prayer on these themes.	
2	Apologies for Absence Kay Adeboye, Lucy Falcus, Simon Honeywell, Martin Howard, Sarah Pocock, Margaret Vaughan.	
3	Minutes of previous Meetings Minutes of the meeting of 18 September were approved, All in favour.	John Littlehailes
4	Correspondence None.	
5	Matters Arising (not covered elsewhere) Nothing further on parking, but a note is being produced for the congregations to read outlining the best practice for parking in the area. The men's toilet has no extraction fan: there has been no further complaint. Peter Gray has been on the first meeting of the funerals course.	
6	Health and Safety Jonathan Backhouse thanked Martin, Karen and Sandra for their contributions to the Policy document, and asked for any other suggestions to help move forward from the draft document, in which there are still some outstanding issues highlighted. John Lambert asked if there is an absolute requirement for a paediatric first-aider. JB has done a short risk assessment, and is concerned that in the absence of a trained paediatric first-aider parents present may act in error. He recommends that we do have a paediatric nurse present, though the PCC has the right to make its own decision as to how to go forward. There is an accredited course available. Concerns were expressed as to the ease of getting the training, and in any case putting further pressure on the teams. The Diocese has no requirement for paediatric training. It was suggested that	

	<p>it is unlikely to occur with only drinks and biscuits on offer. JB offered to produce a short document for the training of church personnel on child safety and specifically on choking as an intermediate stage. Training, to be effective, must be frequent, rather than one-off.</p> <p>Suggested that we take up JB's offer. An annual training update is recommended. JB will progress this, as well as discussing with John Lambert the possibility of extending training to include church parents.</p> <p>The point was made that there are two aspects to these issues: what is required, what we would like to have. We need to prioritize our commitments.</p> <p>There were various amendments suggested which JB will take in hand.</p> <p>The loft area and the use of the harness is not appropriate. He is continuing to work on an appropriate solution. We should avoid going into the Tower (bell part) for the present.</p> <p>JB will continue to work on updating the document. He will put in amendments and bring the document back to the PCC.</p> <p>Thanks were expressed to Jonathan for his valuable contribution to the Health and Safety of the church.</p>	<p>Jonathan Backhouse</p>
<p>7</p>	<p>Financial Update</p> <p>Kathie Lambert presented the up to date financial position, which is currently very healthy. We now have on-line access to the building account. Our income is good, well up on the budget. Income from Gift Aid remains very low. Margaret Vaughan is pressing on with the Gift Aid claims.</p> <p>There is a higher than expected electricity account for the Centre: probably due to the failing boiler forcing us to heat the youth rooms earlier in the year. John Belmont has been asked to handle the payroll account. There is a possible conflict of interest, and John asked the PCC if we were happy to allow him to do this in the light of possible conflicts of interest. The PCC, after some discussion, agreed to accept his offer, but will continue to think about an alternative person.</p> <p>Thanks were given to God for his generosity to us.</p>	<p>Kathie Lambert Margaret Vaughan</p> <p>John Lambert</p>
<p>8</p>	<p>Safeguarding</p> <p>About 60 people are coming to a Safeguarding training day, including some 45% from our church.</p> <p>Jennifer Brown has produced the usual Drivers' Bank documents. There is a problem in complying with the need for two adults for every trip involving a child: Kathryn suggests that perhaps we could allow youngsters over 16 years: would this be acceptable? The policy says this is not possible: Jennifer will pursue this issue with the Diocese. It was suggested that some adults (with time available) could be involved as accompanying adults. They would not require special training since they would never be alone with a child.</p>	<p>Jennifer Brown</p>
<p>9</p>	<p>Wardens' Update</p> <p>558a. The tenant is now installed. Some maintenance work is still in hand. The lease requires authorisation by the PCC through John Lambert. This will cost £716, (a sum approved by the PCC).</p> <p>558b. The damp is more extensive than previously thought. PCC was asked to</p>	<p>Karen Killick</p>

	<p>authorise an expenditure of up to £2,700, to cover installation of the damp-proof course and redecorating to follow. Agreed by the PCC.</p> <p>The new boiler for the kitchen goes in tomorrow.</p> <p>The broken fence on the South perimeter will be removed. It will be replaced by a privet hedge. This will be covered within the maintenance budget.</p>	
10	<p>Payroll Accounts</p> <p>See item 7.</p>	
11	<p>Mission Giving</p> <p>Sue Levan introduced the list, totalling £10,400. The Mission Partners contributions have gone up once more to allow for the change in the value of the pound among other factors. Proposed from Chair: all in favour.</p>	
12	<p>558a Contract</p> <p>See Item 9.</p>	
13	<p>REACH</p> <p>Richard Spratt said we now have three quotes in for phase 1. All are much higher than expected. A meeting will be held next week to discuss the logic of the costings. It is felt that there is room for compromise.</p> <p>Work on phase 2 spec has started. For phase 3, John Lambert has talked with Creative Glass on Portrack Lane. To produce the screen a hand-engraved and colour filling process will cost around £25,000.</p> <p>We have started on the process of grant requests.</p> <p>The momentum has eased: prayer is needed for regaining it.</p>	
14	<p>Vicar's Priorities</p> <p>Pamela Rushton went through the original document describing the areas in the group felt that John Lambert could delegate some of the responsibilities he carries. John commented that he saw this rather as the PCC saying what would the requirements of the PCC for his priorities. There was extensive discussion. John Lambert feels his role is in a state of flux: the church is growing and the REACH campaign needs lots of work.</p> <p>In the light of the current thinking about the use of a software package intended to run our expanding church more effectively, discussion was halted for the moment, but this is an issue to which the PCC must return.</p>	
15	<p>AOB</p> <p>Lawrence Gnanaraj volunteered to provide the Opening Reflections and Prayers at the next meeting, Monday, 20 November 2017.</p> <p>The meeting closed with the Grace.</p>	<p>Lawrence Gnanaraj</p>