



All Saints' Church

Preston on Tees

**Minutes of the PCC Meeting on Monday 19 September 2016,
19.30 at 22 Dunottar Avenue, Eaglescliffe, TS16 0AB**

	Present	Action
	Kay Adeboye, Jennifer Brown, Simon Honeywell, Martin Howard, Karen Killick, Kathie Lambert, Sue Levan, Jenny Lewis, John Littlehailes, Bruce Merrick, Sarah Pocock, Pam Rushton, David Warren. <u>Chair:</u> John Lambert.	
1	<p>Opening Reflections and Prayers</p> <p>John Littlehailes spoke about the change as we moved into Autumn, and how there were momentous changes in many people's lives. He spoke of the momentous event in Zoe's life as she was baptised on Sunday, and what a moving service it had been. She was now starting on the journey of faith which would last the rest of her life. He then talked of the journeys of faith of each of the PCC members, all different and at different stages of their lives. He talked of the wide range of their skills, knowledge and experience, and how this disparate group were bound together in the service of the Lord. As we start a new season of working together, dealing with a range of important matters we need to listen to all the views we bring from different angles to seek the best answers. We need guidance, too, from the Holy Spirit as we fret over the details, to get our direction of travel right. The PCC then prayed for the fellowship and its purpose, for wisdom and guidance from above, for patience and for careful listening to each other.</p>	
2	<p>Apologies for Absence</p> <p>Lucy Falcus, Richard Spratt, Margaret Vaughan.</p>	
3	<p>Approval of minutes of the meeting of 18 July 2016</p> <p>The minutes of the meeting of 20 June were approved with no amendment. Approved unanimously.</p>	
4	<p>Correspondence</p> <p>None.</p>	
5	<p>Matters Arising (not covered elsewhere)</p>	
5.1	(Item 4.2; 18.07.16). 1) The Staff Management Team has looked closely at the letter Sue Ireland wrote on behalf of the MDT. John Lambert has met with them about Jan Peters and her ministry: this has been very helpful and productive. They have also met on their own and had a further conversation with Jan, and they will be reporting to the October meeting of the PCC.	John Littlehailes
5.2	John Lambert suggested inviting Sharon Pritchard from the diocese to come to talk to the PCC about children's ministry, perhaps as the first item, leading us in reflection and prayer to begin.	John Lambert
5.3	(Item 8 ; 18.07.16) The Parish Share offerings have been deeply disappointing, with only a 0.8% increase as opposed to the requested 5%. Until Bishop Paul gets back there will be no filling of vacancies. (Margaret Vaughan and Lucy Falcus were at a meeting to discuss all of this as the PCC was taking place.) It	

	seems that a pruning of some churches may be inevitable.	
6	<p>Financial Update</p> <p>Kathie Lambert distributed income and expenditure statements up to the end of August.</p> <p>The finances are in good shape. Kathie pointed out that the rental on 558b Yarm Road appeared to be in arrears, but this was due to an error in the Direct Debit, and was now back on track.</p> <p>The maintenance budget appears to be overspent, but this due only to a (now corrected) misassignment of the costs of the refurbishment of the Centre floor.</p> <p>We shall be getting some estate agents to assess whether a suggested increase in the rental for 558a after the departure of the present tenants (from £325/month to £375/month).</p> <p>Gift Aid is showing as below budget because of the periodic application for the refunds.</p> <p>The difficulty in getting payments for the yield from the solar panels has been resolved.</p> <p>Jennifer Brown left the room while the question of her appointment as Assistant Treasurer was debated. While her possible appointment was met with general approval, concerns were raised as to whether she was doing too much, and as to whether she would be happy to take on the role of Treasurer at a point in the future. On her return she was able to reassure the meeting on both these points, and John Lambert proposed from the chair that "The Parish should adopt the role of Assistant Treasurer from this date, and that Jennifer Brown should be appointed to the role." Proposal agreed unanimously.</p> <p>In discussion of the draft Budget for 2017 the need for budgets for Pensions, for the Choral Group and for the Music Group was addressed.</p>	<p>Kathie Lambert Jennifer Brown</p>
7	<p>Safeguarding</p> <p>Jennifer Brown brought to the meeting lists of Volunteers and Drivers for various ministries for the approval of the PCC. After some discussion of the verification of driving licences and the need for drivers to contact their insurance companies about driving as volunteers. Jennifer agreed to bring the list back to the meeting in October with some amendments for their approval.</p>	<p>Jennifer Brown John Littlehailes</p>
8	<p>Re-ordering of the Church</p> <p>Jenny Lewis produced and talked through a sketch plan resulting from a meeting of the Steering Group (07.09.16), developing a brief for David Beaumont.</p> <p>There was discussion of the scale of the increased capacity of the church, and of the need for increased parking space (already a significant problem). These are matters already in the hands of the Steering Group.</p> <p>The plan has been exhibited in the foyer of the Centre. David Beaumont hopes to produce proper plans developing our ideas by the end of October.</p>	

<p>9</p>	<p>Hall Hire Fees At present the Hall hire costs £25/hour in the daytime and £30/hour in the evenings, and long-term users get a discount of 50%. These have not changed for some time, and in the light of recent expenditure on the Hall, the Standing Committee wondered whether these should be increased. There was a lively discussion, with the meeting regarding the base levels as appropriate (with a request that the SC research local prices) but that the discount for long-term users might sensibly be reduced. The Standing Committee was asked to re-address the issue and come back to the PCC.</p>	<p>Standing Committee</p>
<p>10</p>	<p>Lightning Conductor Karen Killick reported to the PCC that we had been approached by “Northern Steeplejacks” who offered to test our lightning conductor (last tested, and found compliant in 2011) and found us to be non-compliant. They quoted a significant sum for restoring the system, and a larger sum to bring us into line with some forthcoming legislation. Karen is investigating the issue further, already awaiting information from the diocese, and investigating the truth of the claims by this company. She will report back to the PCC in October.</p>	<p>Karen Killick John Littlehailes</p>
<p>11</p>	<p>Christmas Services John Lambert produced two scenarios for the services over the Christmas period. (Christmas Day is on a Sunday this year). After discussion, the PCC felt that the first was the better, comprising: 4/12; 3.30pm Messy Church. 11/12; Toy Services at 09.00am and 10.30am; all evening services at 6pm, including Carols by Candlelight on 18/12; 24/12 Christmas Eve Family Service at 4pm and Holy Communion at 11.30pm and on Christmas Day a Family Celebration at 10.00am.</p>	
<p>12</p>	<p>AOB At the next meeting 17 October 2016, if Sharon Pritchard is unable to join us, Lucy Falcus has offered to lead the period of Reflection and Prayer. The meeting finished with the Grace.</p>	<p>Lucy Falcus</p>