



# All Saints' Church

Preston on Tees

Minutes of the PCC Meeting on Monday 18 June 2018,  
19.30 at 22 Dunottar Avenue, Eaglescliffe, TS16 0AB

	<b>Present</b>	<b>Action</b>
	<p>Kay Adeboye, Debbie Bunford, Lucy Falcus, Lawrence Gnanaraj, Simon Honeywell, Martin Howard, Sue Levan, Stuart Levin, John Littlehailes, Pamela Rushton, Richard Spratt, Ian Taylor, David Warren, Nicola Wrightson, Margaret Vaughan.</p> <p><b>Chair: Karen Killick.</b></p>	
<b>1</b>	<p><b>Opening Reflections and Prayer</b></p> <p>Martin Howard focussed on Putting God First: can be a challenge in our busy lives. Readings: Deuteronomy 6.4-8, Haggai 1.2-10, Matthew 6.33, Revelation 2.4. He looked at the context of these readings, D the passing on of Gods teaching to be engraved on our hearts, not just following rules; this was written during the rule of Darius, and is relevant to us, since we are rebuilding to make God's house better. We live in good houses while redevelopment and REACh is in progress. M says that God will provide for all our needs, though there are many who are in need: we should share our wealth to help those who are in genuine need. Rev saying that we have lost love for other people, and that we are thus departing from the love of God. Where does God fit into our lives, into our meetings.</p>	
<b>2</b>	<p><b>Apologies for Absence</b></p> <p>John Lambert, Kathie Lambert.</p>	
<b>3</b>	<p><b>Minutes of previous Meetings</b></p> <p>Minutes of the meeting of 21 May were approved, with none against.</p>	<b>John Littlehailes</b>
<b>4</b>	<p><b>Correspondence</b></p> <p>None.</p>	
<b>5</b>	<p><b>Matters Arising (not covered elsewhere)</b></p> <p>IPad and laptop have been furnished, and are being put into place for Sandra. It is proposed that the laptop should be stored in the Office: on Sundays the Wardens will be responsible for them. The iPad is set up for the Office email address. If it is required elsewhere it may be used, but it is primarily for Sandra's use.</p>	
<b>6</b>	<p><b>Financial Update</b></p> <p>Kathie Lambert sent out accounts to end May: Looks healthy at the moment. There was no direct question for her. She and Margaret Vaughan went to a launch meeting for a new system of giving, involving an automatic increase in line with inflation, and is a user friendly. Thanks were given to Kathie and the team for their work.</p>	<b>Kathie Lambert</b>
<b>7</b>	<p><b>Safeguarding</b></p> <p>We have received a letter from the diocese, asking that the PCC adopt the Diocesan Statement on Safeguarding.</p>	<b>Nicola Wrightson</b>

	<p>Nicola has read through the document, which is close to our own statement.</p> <p><b>Nicola Wrightson proposed</b> that the PCC adopt the Diocesan Policy Statement of Safeguarding. <b>Seconded</b> by Margaret Vaughan. <b>All in Favour.</b></p> <p>At the end of 2017 there was an alleged safeguarding incident involving social media which we were advised to not raise at PCC at the time for reasons of confidentiality. The police have been involved, but they have now said that they will be taking no further action. (For clarification, the incident did not take place on All Saints’ premises but involved members of an All Saints’ group and a member of another church). We have been working with Beth Miller, Diocesan Safeguarding Officer, to be sure that we handled the matter appropriately. A review of our procedures may be required to establish what we can learn from it: are there any processes that could have been improved? This will be considered when the incident is closed.</p> <p>Those involved directly will be supported going forward. These actions will involve Beth, as someone expert outside the local church. It was also requested that someone from another Diocese be involved in a review. Thanks were given to Nicola for taking on such a sensitive issue so soon into her time in office, and handling it as she has.</p> <p>Where sensitive issues are involved Nicola needs safe storage, accessible only by John Lambert and by her. It was suggested that a secure place in the office be established: perhaps a small safe screwed to the office floor.</p>	
<p><b>8</b></p>	<p><b>REACH</b></p> <p>At the last meeting we agreed to proceed with Phase 1 despite the collapse of our contractor: this has been done. We are now in contact with heating suppliers for updated quotes for Phase 1.5. The results will be brought to the PCC. The DAC has seen Phases 2-4, for initial feedback, and we await their full reply. We are also putting in a pre-application paper to Stockton Council for their initial response. The bat surveys (so far about £9,000 spent, and more to follow!) have revealed bats roosting in the areas covered in Phases 2 and 4, and this will mean a change to timing, and to cost, since there must be someone overlooking the site during the building. The cupboards for the new room are not forthcoming, so we may be moving towards a DIY approach. Some suggestions were made as to joiners. Cupboards will be installed by the Summer.</p> <p>Suggested that the PCC are sent a document giving details of the heating proposals containing the new costings (for prompt responses), to allow the REACH team to submit the plans to the DAC.</p> <p><b>Proposed from the chair</b> that the PCC endorses the principle of seeking a faculty to renew the heating system subject to a financial update, and that we have a firm quote. <b>Seconded</b> by Richard Spratt. <b>All in favour.</b></p> <p>There will be a celebratory service after the completion of Phase 1, to which those who have been involved will be invited.</p>	

	<p>Phase 1 finances: the subcontractors have been asked for the amounts of monies owed to them. The PCC debated at length the issues involved in reimbursement of the contractors unpaid by Devlin Walker.</p> <p><b>John Littlehailes proposed</b> “that the PCC should provide the sum of about £2,000 to allow the church to give to the smaller subcontractors the full amount owed to them, and that the larger should have a sum which would allow us to retain for a period of 12 months the remainder of the sum originally contracted to Devlin Walker, lest we be pursued by an administrator for this money. The intention is that after 12 months we pay to the larger organisations the rest if unclaimed by an administrator.</p> <p><b>Seconded</b> by Simon Honeywell. <b>All in favour.</b></p>	<b>REACH Team</b>
<b>9</b>	<p><b>Wardens’ Update</b></p> <p>External painting of the flats and the bargeboards awaits responses to our requests for quotes.</p> <p>There are only minor other matters in hand. A replacement for the current photocopier is being investigated.</p>	<b>Karen Killick Martin Howard</b>
<b>10</b>	<p><b>Health and Safety</b></p> <p>Karen Killick presented the final version of the new policy document. Some amendments were suggested, which have been included. A renewal date in two years’ time was agreed. Section 37 is to be removed.</p> <p><b>Proposed from the chair:</b> “That the PCC adopt this Policy Document”. <b>All in favour</b>, given the amendments agreed.</p>	
<b>11</b>	<p><b>PCC Meeting: October</b></p> <p>The meeting will be held on 22 October.</p>	<b>John Littlehailes</b>
<b>12</b>	<p><b>AOB</b></p> <p>The Deanery Synod on 16 July will be an open meeting: anyone should feel free to attend.</p> <p>Margaret Vaughan offered to provide the Opening Reflections and Prayers at the next meeting: <b>Tuesday 17 July 2018.</b></p>	<b>Margaret Vaughan</b>