



# All Saints' Church

Preston on Tees

Minutes of the PCC Meeting on Monday 18 March 2019,

19.30 at 22 Dunottar Avenue, Eaglescliffe, TS16 0AB

	<b>Present</b>	<b>Action</b>
	<p>Paul Arnold, Debbie Bunford, Lucy Falcus, Simon Honeywell, Martin Howard, Karen Killick, Sue Levan, John Littlehales, Pamela Rushton, Richard Spratt, Ian Taylor, Margaret Vaughan, David Warren, Nicola Wrightson. <u>Chair:</u> John Lambert. <u>Visitor:</u> Kathryn Belmont.</p>	
<b>1</b>	<p><b>Opening Reflections and Prayers</b> Martin Howard asked "How many people found listening to God easy"? Prayer can seem straightforward but do we pray in depth? Many in the Old Testament had clear relationships with God, and even through to Revelation it is clear that His word has been heard. The PCC broke into small groups, and then, after discussions reconvened. They then shared their experiences and what had been said within their group. Listening is an active thing, needs concentration and deliberate listening in quiet. In John's experience with a group many had the same insight expressed in various ways. Paul had an experience of contemplative prayer – found clarity and insight when he was drifting off towards sleep. The PCC then had a quiet time together listening to God as a group. Martin prayed in thanks for God's word, and prayed that we should all be better and better at listening and hearing in whatever way we approach hearing you. Before prayer we should prepare, with worship and praise to help build a relationship.</p>	
<b>2</b>	<p><b>Youth Worker</b> Kathryn Belmont talked of Caroline (our fifth Youth Volunteer from Tees Valley Youth for Christ) of whom Kathryn spoke very highly. She plans well, and is good at talking to, and being with, the youngsters. Moreover, she has a very good relationship with God. She is good at taking initiative, and is good to work with in problem solving. Kathryn wants to keep her here if at all possible. We now pay £3,000 to have her with us. She also pays £3,000 to Youth for Christ, and it will cost her of the order of £7,000 to £8,000 in total for her stay here. Kathryn asked if we could increase our direct payment. It is about securing the best possible person to work in the ministry, and also to show how much we appreciate her. Kathryn proposes that she should become Associate Youth Pastor within All Saints'. The PCC was entirely in favour of the idea, though some concerns were expressed as to the gender balance within the ministry. There was also concern about possible implications for her visa. Kathryn left the meeting while the PCC discussed the issue. John Lambert said that the Standing Committee felt we should go above the sum mentioned by Kathryn. The PCC felt this was a good idea, and that we should support Kathryn. There is some possibility of support from the Diocese. There is a bearing on the planting of a church in a few years' time.</p>	

	<p>The PCC accepted a proposal that “The PCC adopts Kathryn’s proposal but with £4,000 as a payment if Caroline stays on after the end of her current year.” Motion passed with one abstention. John will inform Kathryn of this decision.</p>	
<b>3</b>	<p><b>Apologies for Absence</b> Kay Adeboye, Lawrence Gnanaraj, Kathie Lambert.</p>	
<b>4</b>	<p><b>Approval of the Minutes of 18 February 2019.</b> The February Minutes were accepted with one amendment, with three abstentions.</p>	
<b>5</b>	<p><b>Correspondence</b> Letter to our neighbours: a meeting has been set up on 24 March to try to resolve the issue of the parking. So far there has been no response to a letter expressing our wish to discuss this issue with our neighbours.</p>	
<b>6</b>	<p><b>Matters Arising (not covered elsewhere on the Agenda)</b> None.</p>	
<b>7</b>	<p><b>Financial Update</b> Kathie Lambert had provided the PCC with an updated set of figures, and in her absence Richard Spratt, as Assistant Treasurer pointed out that the discrepancy in the figures for the Staff Salaries, noted at the last meeting is because there has been some money (Pension Contributions) counted twice. It is not clear why the envelope giving is down though some possible causes were mentioned. E-ON has produced some money for the Solar Panel income, which will register in the next month’s report. The sum of £24,000, residues from the sale of Church House, has been transferred into the REACH funds. Margaret gave to the PCC the packs for the new Parish Giving Scheme and explained the form required for applications, and some minor complications in handling them.</p>	
<b>8</b>	<p><b>Safeguarding</b> Nicola Wrightson introduced the new set of documents provided by the Diocese (outlining and developing the new Safeguarding Practice and Policy) and recommended to the PCC that they be adopted. She proposed that the PCC adopt them. Seconded by Pamela Rushton. All in Favour. The Preston-on-Tees Safeguarding document has been signed by John Lambert (for display within the church). Its acceptance was proposed from the chair: all in favour. Introduction to the Diocesan Safeguarding Policy: Proposed Lucy Falcus, seconded by Paul Arnold. The “Diocesan Safeguarding Policy Version 2019.1” was also adopted; proposed by Martin Howard and seconded by Nicola Wrightson. It was recognised that it is important that we coordinate the Church Policies with the new documentation. Nicola agreed to take on this task. It was suggested that there is put in place a guidance document for our volunteers about issues such as lone working. A small working party from the new PCC (elected at the APCM) will be formed to establish how we handle these issues, including the out of date Policies. Agenda item for May.</p>	<p><b>John Littlehailes</b></p>

9	<p><b>Wardens' Update</b></p> <p>Karen Killick reported on behalf of the Wardens. They are working on the trees. Work is going ahead on the renovation of the flat roofing at the end of the Centre. Ravenwood (handling this for us) are also doing ridge tiles and various items of renovation, and are cleaning up the guttering. 558b is being prepared for an energy certificate. Estimates are in for the work on the windows (though all three are very differently put together so that it is difficult to get clarity) and the Wardens are sorting them out.</p>	Wardens
10	<p><b>Staff Management Team</b></p> <p>Debbie handed around a modification to the paper on Sabbatical Leave. This was discussed and some alternative wording was proposed. With these amendments the proposed documents were accepted by the PCC. Proposed from the chair by John Lambert, all in favour.</p> <p>The terms of reference were accepted by the PCC, again with some amendment. It was agreed that if it was needed after an election a member of the SMT could be co-opted onto the PCC.</p> <p>Debbie presented the work of the SMT on Sabbatical Leave. This prompted some discussion, and the amended documents were agreed by the PCC with thanks for the very good work done by the SMT.</p>	
11	<p><b>REACH</b></p> <p>The final bill from Nigel Stoves was £37,098 including VAT. This was just under 7% over the quote given us in July.</p> <p>We've also taken out 10 years parts and labour warranty for £299+VAT for each boiler. It had to be purchased before 10th March.</p> <p>The money in the REACH accounts at the time of the meeting were:</p> <p>Cash in bank £46,791,  2019 giving £33,827,  Boiler grant £3,709,  Boiler fund £10,691,  Giving a total of £95,018.</p> <p>The planning applications for Phases 2 and 4 have been withdrawn. It is proposed that the boiler fund money in the general account be moved to the REACH account. At the end of the year there will be £98,000 in the REACH fund.</p> <p>The DAC has come to see what we are doing. They asked for updated plans, and an updated Statement of Need. There were given to the PCC estimates for the Phase 3 work, which amount to an overall cost of £164,500. It was recognised that these were early figures, and that there was room for discussion as the figures hardened.</p>	
12	<p><b>Mission Giving</b></p> <p>Sue Levan presented to the PCC the latest suggestion for the Mission Support. Proposed from Chair that the PCC accept these suggestions. Passed with 1 abstention.</p>	

<b>13</b>	<b>AOB None. The next Meetings of the PCC will be before the APCM, 28 April 2019, with a meeting of the new PCC afterwards.</b>	
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