



All Saints' Church

Preston on Tees

Minutes of the PCC Meeting on Monday 9 December 2019,

19.30 at 22 Dunottar Avenue, Eaglescliffe, TS16 0AB

	Present	Action
	Paul Arnold, Debbie Bunford, Lucy Falcus, Lawrence Gnanaraj, Simon Honeywell, Martin Howard, Kathie Lambert, Stuart Levin, John Littlehailes, Scott Linnett, Richard Spratt, Ian Taylor and Margaret Vaughan. <u>Chair</u> : John Lambert.	
1	Opening Reflections and Prayers Scott Linnett brought to the PCC the declaration to each of us - "Today a Saviour has been born to you: he is Christ the Lord." 2,000 years on we continue to celebrate this wonderful event and there has been, over that time, an accumulation of customs, among them the carols. Scott used to play the tuba in the Salvation Army band: an endurance test, playing same carols time after time! Six of the players were asked to play outside the Grenadier, a pub very much used by the military. After an hour, they were invited in, and played "It came upon a midnight clear". Scott's friend went behind bar and repeated the words "hush the strife and hear the angels sing". There was a moment of silence in the pub, some of the men wept, bereaved, grieving for lost comrades. Another time, playing In Oxford Street, with his mind and eyes wandering, Scott saw a down-and-out woman pushing a supermarket trolley full of plastic bags down the street, probably all her possessions. She paused, and gave to the Salvation Army, and she reminded Scott of Jesus in the temple, talking of the widow and her mite. Scott asked that we pray for the Prince of Peace to come to us. That we should not just going through the motions and that those who will be serving this Christmas should have all the help that they need. "Pray to the God of Peace, of Presence and of Provision". We did so in groups of three or four.	
2	Apologies for Absence, and Declaration of Conflicts of Interest Apologies had been received from Karen Killick, Pamela Rushton, John Taylor, Nicola Wrightson, and David Warren. There was no declaration of a conflict of interest in any agenda item.	
3	Approval of Minutes of meeting 18th November 2019 These minutes were agreed with two abstentions.	John Littlehailes
4	Correspondence Our first round of application for funding for the church plant at St. Paul's has been approved by the central church. (No diocesan bid which has passed this first stage has later failed). Wynyard Church Plant is being handled by a curate couple who will get involved from sometime next year, who will have a mentor. There will be some, but minimal involvement of All Saints'.	
5	Matters Arising (not covered elsewhere on the Agenda)	

	The heating has at last been fixed and is working well. John again praised Peter for his outstanding work throughout the problem.	
6	<p>Financial Update</p> <p>Kathie Lambert thanked Margaret Vaughan for her help in sorting a problem in the spreadsheet. Income is still a little bit ahead of budget. The Youth Work has received a couple of grants/gifts one was from Teesside High School intended for the Mexico work, and the Rose Foundation gave a grant of £2,000, and a further £300 has come from the Diocesan Mission Fund for work towards unchurched young people.</p> <p>Looking ahead, Kathie thought it likely that we shall end the year in credit to a sum like the present surplus.</p>	
7	<p>Safeguarding Report</p> <p>John Littlehailes reported on behalf of Nicola Wrightson that there were no incidents to report. She again asked that the PCC let her have copies of any documentation verifying their completion of training in safeguarding. No other safeguarding concerns were raised.</p>	All
8	<p>Wardens' Update</p> <p>Martin Howard said Karen met with our cleaning company last week. There has been an attempt to break into the church: the wardens are looking at security.</p> <p>The insurance on the materials stolen from the Youth Room has been paid. John Lambert thanked the Wardens for their work.</p> <p>The bulb in the main projector has failed. After the work on phase 3, 65 inch television screens will be fitted within the side panels, and it was suggested that we could purchase these now instead of going for a bulb replacement (estimated at about £150, plus the cost of the replacement of the bulb). It was pointed out that it might be cheaper to buy a new projector which would have a new, and guaranteed, bulb. It was proposed that the PCC authorise the wardens to spend up to £300 replace the bulb or to purchase an LED projector to replace the present fitting. Agreed with no objection.</p>	Church Wardens
9	<p>REACH</p> <p>Richard Spratt discussed the financial situation as we near the time when we must decide whether to take up quotes for the Phase 3 work. The situation is complex, and this is an important decision. It was felt that the PCC needed to have a paper describing the financial situation with time to consider it carefully before deciding what to do next. Richard Spratt will produce these figures for the PCC. It was proposed by John Lambert that we hold on 6 January an extraordinary meeting of PCC. This was agreed unanimously.</p>	Richard Spratt
10	<p>Staff Management Team</p> <p>Debbie Bunford said that there has been a formal exit interview raising issues to be dealt with in the next item.</p>	
11	<p>Pending Vacancies</p> <p>John Lambert introduced the papers already circulated to the PCC. We have not really been comfortable lately with the management functions</p>	

	<p>within the church. During this time the church has grown, and the management of the church is stretched. The presentation suggested that the role be split, with one person handling the front of house, as the welcoming face of the church, and a second dealing with the complexities of the office function. Suggested that the weekly period of work for the administrator should be only 15 hours. The point was made that we should be at the level of working time of comparable churches, and the question was also asked as to the value of ChurchSuite for us. The issue of cover for absence was raised. There was further discussion of the procedures to follow in changing roles. The PCC was supportive of the proposal, but the Job Descriptions need further work, and there are salary differentials and perhaps salary scales to be dealt with. Members who have suggestions should contact Debbie with questions/ proposals etc.</p>	<p>All</p>
<p>12</p>	<p>AOB On Sunday mornings ChurchSuite is being used for a register. It was suggested that we should also use paper record for quicker checking on the spot, but there was some query as to whether this was satisfactory. It was agreed that provided the paper copy is securely stored this poses no problem. This record will be kept for one term. The next routine Meeting of the PCC will be on Monday 20 January 2020. Karen Killick has volunteered for the Opening Reflections and Prayers. The meeting finished with the Grace.</p>	