

**Minutes for the**  
**PCC Meeting on Monday 18 May 2020.**  
**19.30 by Zoom Video conference**

	<b>Present</b> Paul Arnold, Jonathan Backhouse, Debbie Bunford, Lucy Falcus, Lawrence Gnanaraj, Simon Honeywell, Martin Howard, Karen Killick, Kathie Lambert, John Littlehailes, Scott Linnett, Pamela Rushton, Richard Spratt, Ian Taylor, John Taylor, Margaret Vaughan, and David Warren. <u>Chair:</u> John Lambert and later Karen Killick.	
<b>#</b>		<b>Action</b>
<b>1</b>	<b>Opening Reflections and Prayers</b> Pamela Rushton talked about guidance, quoting Ps 32:8-9 and Ps 16:7 and then talked about our immediate needs for guidance, including John and Kathie who will be seeking guidance as they prepare to move on in their lives. She pointed out that there were conditions attached: as in Psalm 37 “delight yourself in the Lord and he will give you the desires of your heart” and in understanding that God’s will must be supreme, as in Jesus’ prayers at the olive grove, and as in Romans 12.1-2 in which we can achieve an understanding of God’s will by becoming living sacrifices, holy and pleasing to Him. How do we do this? 1Cor 14.33 says that God is not a God of disorder but of peace. And from Colossians 3.15 “Let the peace of Christ rule in your hearts” (where the meaning of the rule is as umpire). If our decisions leave us in peace she believes that they will be the right ones. We need to understand God’s will and then seek his peace. Some time was then spent privately in quiet prayer. Pamela then called us to pray about situations within the church, for the Parish profile, for agreement within the PCC as it draws the document towards its conclusion. She also asked for prayer for the choice of the Parish representatives, for them to be people who really understand the church and that they will be listeners; then for prayer on behalf of John and Kathie, as they take the next momentous step in their lives. Pamela then prayed for the whole group, but especially for John and Kathie.	
<b>2</b>	<b>Apologies for Absence, and Declaration of Conflicts of Interest</b> a) Apologies had been received from Nicola Wrightson (caused by technical problems) and from Stuart Levin. b) There was a declaration from Margaret Vaughan of a conflict of interest in item 7.	
<b>3</b>	<b>Approval of Minutes of the meeting of 20 April 2020</b> These minutes were agreed, with no corrections. All in favour save for 2 abstentions.	<b>John Littlehailes</b>
<b>4</b>	<b>Correspondence</b> There was no correspondence for the PCC. Excluding the Parish Share (item 7).	

5	<p><b>Matters Arising (not covered elsewhere on Agenda)</b></p> <p>Item 7 from the minutes of 20 April, the purchase of the house seen by David and Jill Munby will not now go ahead. They have a buyer for their house in Barnsley. John Lambert has offered that they can stay at the Vicarage from the last week of June. John and Kathie are planning to move out in the 1<sup>st</sup> week of September.</p>	
6	<p><b>Financial Update</b></p> <p>a) Kathie Lambert said that giving is down. The financial situation is not bad: the decreased use of the church is balancing the decrease in giving. Deficit stands at £2,000.</p> <p>b) EON still owe us some money for the solar panel.</p> <p>c) The utilities are high, but this will balance over the year, as we now have the winter months behind us.</p> <p>d) Richard asked about the situation with Gift Aid. It was confirmed that this was actioned, the finance report will include the latest payments next month.</p> <p>e) Kathie gave thanks that no one seems to have stopped their giving so far.</p> <p>f) Martin commented that after the furlough system stops some firms will be getting rid of staff, which could cause problems.</p> <p>g) Karen added that there will be a need to think next month if we continue to furlough for Sandra and Peter.</p> <p>h) It was confirmed that rental income from the flats is continuing.</p> <p>i) Thanks were given to Kathie for her great contribution as treasurer over the past period.</p> <p>j) John added that he and Shiromi are discussing the monthly newsletter. Shiromi is going to get articles for all issues to the end of the year.</p> <p>k) Richard was asked to author an article for next month 350 words for July issue.</p>	Richard
7	<p><b>Diocesan letter and Parish Share</b></p> <p>a) John Lambert introduced the discussion of the Diocesan letter by Revd Edward Gorringe.</p> <p>b) After a brief discussion, it was suggested, by Richard, that we should write back and say we do not intend to change our Parish Share and we will review our finances on a monthly basis. <b>All in favour.</b></p> <p>c) Kathie will let the Diocese know our situation: it was agreed that there was no need to bring the letter to the PCC.</p>	Kathie Lambert
8	<p><b>Safeguarding Report</b></p> <p>a) In Nicola Wrightson's absence, John Littlehales said that she gave thanks that she had nothing to report.</p> <p>b) She suggested that if anyone has issues regarding Safeguarding training or other issues they should contact her via the safeguarding email address.</p> <p>c) Shiromi had been in contact with Nicola with regards to a DBS renewal.</p>	Nicola Wrightson
9	<p><b>Wardens' Update</b></p> <p>a) Martin Howard said that because of the lockdown there was nothing of significance to report.</p> <p>b) He thanked John Lambert for his work on the church gardens during this period.</p>	

<p><b>10</b></p>	<p><b>Staff Management Team</b></p> <ul style="list-style-type: none"> <li>a) Debbie Bunford said that there had been a meeting with John Lambert about support for the staff during the interregnum.</li> <li>b) Debbie will be providing support for Kathryn (and Amy Burns will act as Mentor for Kathryn).</li> <li>c) David Emerton will be supporting Shiromi and Sandra, Paul will continue to be Jan's manager.</li> <li>d) Since Anne Rolfe is going to be leaving the SMT to become churchwarden, they are considering who might pick up the mentoring role for her.</li> <li>e) John Lambert commented that Rob calls in to check up on Sandra, has a pastoral heart for her.</li> <li>f) It was said that the staff will need continuing updates as to the management of the vacancy period.</li> <li>g) It is proposed that a warden will be invited to the staff meeting in order to help this process, though the practicalities of having a regular presence may prove tricky.</li> <li>h) Paul asked if a warden can be present at the Staff Meeting this was agreed by Martin, but details of timing will need to be considered.</li> <li>i) Kathryn has produced an excellent "Coronavirus" paper as to how her group will move forward into the vacancy period: she will be going to discuss this with John Lambert during this coming week. Jan, too, will be asked to produce a forward-looking paper.</li> <li>j) Shiromi has been steadily acquiring the knowledge she needs to fulfil her new post: she will need a face-to-face discussion with John Lambert (suitably separated) to bring her fully up to speed.</li> </ul>	<p><b>Debbie Bunford</b></p> <p><b>David Emerton</b></p> <p><b>Paul Arnold</b></p> <p><b>Wardens</b></p>
<p><b>11</b></p>	<p><b>REACH</b></p> <ul style="list-style-type: none"> <li>a) Richard Spratt had nothing to add to what was already known.</li> <li>b) Ian Taylor asked about the source of the REACH programme. John Lambert said that in 2015 he felt that there was a need to update the building to house the blessing from God over the generations to come. Apart from the Centre, which is comparatively modern. John felt that the building would not serve the need of his grandchildren's generation without significant updating. Much of the building was unused, and not serving any of our services appropriately. He felt that we needed a bigger, lighter, more spacious chapel than the dark, small, room we had, a chapel to be the prayer pivot at the centre of the church. He felt that this inspiration came from God, but that the development of the idea was down to him and his team.</li> <li>c) Discussion ensued about the next phases of the work towards REACH.</li> <li>d) The PCC shall need the money, (significant sums) having first paid the debts already owed to the congregation: the costs so far have been more than twice the original estimates.</li> <li>e) The PCC need to look again at the programme at this half-way point, and a task for the next Vicar will be to think through the next phases with the whole church. (There would have been such a meeting already, were it not for the COVID 19 lockdown).</li> <li>f) The Newtown project will, in any case, take some of the pressure off our seating demands.</li> <li>g) It was suggested that the lack of money indicated that perhaps we should pause at this point in any case.</li> </ul>	



	<p>John and Kathie Lambert left the meeting, to a background of thanks for their time here and their huge contribution to the parish during their time among us.</p> <ul style="list-style-type: none"> <li>a) Karen Killick, as vice-chair, took on the Chair.</li> <li>b) Karen found that there was a remarkable consensus in the names put forward as candidates for the job of representing the Parish, during the interviews for our next Vicar.</li> <li>c) There were five people overall who received many nominations. One person who had a lot of nominations ruled themselves out as conflicted. Karen then contacted the remaining four people to ask if they were willing to be our Parish Representative and had the time available for the role. One person told Karen that their job in these Corona times was rigid in terms of time at work and vital as they are on the frontline re the NHS, so they would not be available to attend interviews etc. and so could not stand.</li> <li>d) This leaves three people on the shortlist: <ul style="list-style-type: none"> <li><b>Lucy Falcus</b></li> <li><b>Martin Howard</b></li> <li><b>Scott Linnett</b></li> </ul> </li> <li>e) Karen asked the PCC members to send to her two (and only two) nominations by next Monday.</li> <li>f) Martin Howard talked about the Parish Profile, the incomplete draft of which had been circulated to the PCC.</li> <li>g) Martin had contacted a warden of St. Mary's after the last PCC, but they had heard nothing from the Archdeacon and had to have the process explained to them. Martin sent them the information we have, including our own draft but they are significantly behind us in the process.</li> <li>h) Lucy has put together a video of the area.</li> <li>i) Debbie asked for a possible timescale for contributions.</li> <li>j) Paul offered to produce a paper on the resource church and planting.</li> <li>k) Martin suggested that a smaller group be set up to pursue the producing of a Profile document.</li> <li>l) Martin asked for volunteers: Scott, Lucy, and Pamela all offered as did Paul.</li> <li>m) Martin will bring them together soon to begin to put together the document.</li> <li>n) Karen pointed out that the meeting of the whole church to debate what we need and want for the future is very important.</li> <li>o) There was debate as to how best to get the views of the congregation, and it was pointed out that we did have time on our side given the comparative slowness of the recruitment process. Scott will be talking at the service after John's departure, and he will use this time, in part, to address the congregation about these issues.</li> <li>p) Jan and Kathryn will be asked to produce some video time for a video presentation about our work with young people.</li> <li>q) Karen will be circulating a message to the congregation asking for short video contributions to a video presentation for the Lamberts.</li> </ul> <p>The meeting finished with the Grace.</p>	<p><b>All</b></p> <p><b>Paul Arnold</b></p> <p><b>Martin Howard</b> <b>Pamela Rushton</b> <b>Scott Linnett</b></p> <p><b>Karen Killick</b></p>
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