



## Minutes for PCC 15<sup>th</sup> November 2021, 7:30 pm

### Meeting at All Saints' Church

<b>To / Present</b>	
1. Diane Backhouse (Parish Safeguarding Officer) * 2. Jonathan Backhouse (PCC Secretary & Deanery Synod Member) * 3. John Belmont (Treasurer) * 4. Mark Boyes 5. Debbie Bunford 6. Lucy Falcus (Deanery Synod Member) 7. Rob Govier 8. Simon Honeywell * 9. Martin Howard (Warden) * 10. Geoff Jowett	11. Karen Killick (Vice-Chair & Deanery Synod Member) 12. Matt Levinsohn (Chair) * 13. John Littlehales 14. Anne Rolfe (Warden) * 15. Pamela Rushton 16. Kevin Storer 17. Margaret Vaughan (Deanery Synod Member) 18. Paul Wheeldon 19. Timothy Wye-Williams 20. Rachael Philips  * = Standing Committee
#	<b>Agenda Items</b> (1 – 10 standard items)
1.	<p><b>Opening Prayers and Reflection – Pam</b></p> <p>a) Pam – when we become Christians we are ‘wrenched’ out of darkness into the kingdom of light (Colossians). 2 Cor 4: The Gospel is light. John 1: Jesus brings light – it cannot be put out. We are in a kingdom of light that cannot be overcome and will continue to increase (Isaiah).</p> <p>b) We have confidence that we take his light with us wherever we go. Jesus says ‘I am the light of the world’. Our responsibility is to seek to follow him, to seek to listen to the spirit and to have heart that follows God like David.</p> <p>Pam encouraged us to sing <i>Lord, the light of Your love is shining</i> #445 Complete Mission Praise.</p> <p>c) Matt 5: 14-16 says “You are the light of the world. A town built on a hill cannot be hidden. <sup>15</sup>Neither do people light a lamp and put it under a bowl. Instead they put it on its stand, and it gives light to everyone in the house. <sup>16</sup>In the same way, let your light shine before others, that they may see your good deeds and glorify your Father in heaven.”</p> <p>As we seek to follow Jesus we carry his light with us and then we shine for the world to see. Pam then prayed that we have confidence to take the light of Jesus with us wherever we go to bring light into the communities we serve.</p> <p>Matt encouraged us to prayer for the person sat to our left.</p>
2.	<p><b>Apologies for absence, and declarations of interest</b></p> <p>Jonathan noted that:</p> <p>a) Apologies from Tim; Rob; and Simon.</p> <p>b) There remains a potential declaration of interest, i.e., John Belmont as treasurer and his wife as youth pastor.</p> <p>c) There remains a potential declaration of interest, i.e., Matt Levinsohn as incumbent and his wife as Receptionist.</p>



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3.	<p><b>Approval of minutes of the meeting – 18 October, 2021</b></p> <p>A copy of the minutes had been forwarded for review, on the G-Drive.</p> <p>a) Minor amendments were made to draft.</p> <p>b) John L proposed that the minutes were a true reflection of the meeting, seconded by Martin. All in favour apart from Racheal Philips who abstained. <b>(ACTION – Jonathan - to forward minutes to Shiromi).</b></p>
4.	<p><b>Actions/Update and matters arising, not covered elsewhere on the agenda</b></p> <p>a) Matt asked if anyone was having problem with the G-Drive? Thanks to Jonathan for setting up PCC folder.</p> <p>b) Jonathan asked if everyone had the new dates, adding for the record he would include them in the minutes. Diane noted that there is a clash with the Deanery Synod. <b>(Action Jonathan - change Feb 28 to Feb 21, 2022).</b></p>
5.	<p><b>Financial update – John</b></p> <p>a) Current month has not flagged anything that would be a concern for rest of this year.</p> <p>b) Sent round an updated budget with additional income increases. This provides a fairly accurate and confident picture of where we will be. This will leave a £7,000 deficit rather than £21,000. Reserves at start of this year were £40,000; will end on £43,000.</p> <p>c) There may be people who transfer Reach project money into giving as Reach project has finished.</p> <p>d) Discussion was held regarding cost of living, national living wage increases. It was felt we could cover the increases in staff costs in the next year.</p> <p>e) Matt said he is happy with the budget, however, it does not allow for further costs, e.g. working party activities, etc.</p> <p>f) Not many have come forward to change their giving. Discussion was held about ways to give (Parish Giving Scheme, ChurchSuite, website, etc.). Error on website was noted. Matt suggested we prompt members to consider their giving on a regular basis. <b>(ACTION Matt).</b></p> <p>g) Matt proposed that we accept the budget as John B has prepared as the new budget for 2022; all in favour. Approved. <b>(ACTION John B).</b></p> <p>h) Discussion held about rolling over some of a ministry's budget for a specific high cost activity/resource. Margaret explained that the money would be taken as an accrual and needs to be extremely transparent. It needs to be approved by PCC and for a specific item. By 30 September need to have told PCC if they want to roll over budget, the item needs to be over £500 and time limited, for a maximum of three years.</p> <p>i) Other smaller ministries could apply for extra for specific items.</p> <p>j) Karen asked if the smaller budget holders are asked to consider their budgets and future needs; John said no he had not this time. Should be built in each year. We haven't been good as a PCC at communicating with smaller budget holders.</p> <p>k) Extra income has been raised via subs, etc. by Youth and Children's work, however, no longer getting the extra income due to COVID restrictions.</p> <p>l) Matt suggested rolling over budget to be discussed again in December after further thought <b>(ACTION John B &amp; Matt).</b></p> <p>m) Margaret reiterated being aware of burden on Treasurer, need for reporting transparency – could become a minefield very quickly.</p>



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6.	<p><b>Working Party Update &amp; Questions – Matt</b></p> <ul style="list-style-type: none"> <li>a) Has anyone from church come forward to offer support? Social group had approached members and have grown team to 6. Other groups haven't. Church events are beginning to filter through team and are ideas from the church. Scope of Social group would be to have an overview and make sure all groups in church are accommodated and a spread of activities throughout the year.</li> <li>b) Discussion concerning hosting events for raising money for charities. Matt - need to have a policy for all involvement with charities with clear criteria. <b>(Action Matt)</b>.</li> <li>c) Communities – working with Yarm, Eaglescliffe and Parishes group set up by Stockton Council to bring people together and to provide assistance into these areas. 'Donate a plate' to raise foodstuffs for poor in Stockton – more information nearer Christmas. Pop ups – organisations that can assist with needs – visiting in Jan, report back to PCC and consider using Church Centre for a similar event. David Wilson – set up walks in Yarm and looking to set up in Eaglescliffe with John L. Raise awareness of own community and these around.</li> <li>d) Discipleship – met with Matt – look at S.H.A.P.E. – to identify where people can fit and link in church and become more involved in community. To run Introduction to Faith sessions in Jan 22.</li> <li>e) Need to share with church again and for groups to introduce themselves and their visions. Suggestion 2 per week at both services <b>(ACTION Matt – dates)</b>.</li> </ul>
7.	<p><b>Chair's update – Matt</b></p> <ul style="list-style-type: none"> <li>a) Remembrance Sunday went well. Uniform groups delighted - want to come to All Saints twice a year and may be three times.</li> <li>b) Youth Service with new Youth Preaching Team – good to hear – encouraged. Feedback from Matt and Kathryn.</li> <li>c) Adult Preaching Team training has taken place. Luke's gospel from Jan – Easter – preaching/leading schedule nearly sorted. <b>(Action Matt)</b>.</li> <li>d) Unable to have Carol Service in Preston Park – need to decide and ask earlier next year.</li> <li>e) Two Christmas Eve services: whole family church service with mixed team not just children's team. <b>(Action Matt)</b>.</li> <li>f) Profile for Curate for 2023 to be looked at by SMT. Hand in to Bishop Sarah in Spring. <b>(Action SMT)</b>.</li> <li>g) March 2022 Matt will run two sessions - Living in Love and Faith – LGBTQ – C of E changes will be voted on during 2022 at General Synod. Matt asked for support. <b>(ACTION Matt)</b>.</li> <li>h) Diocesan Synod very uplifting - theme - growth and regeneration of churches.</li> </ul>
8.	<p><b>Safeguarding update – Diane</b></p> <ul style="list-style-type: none"> <li>a) Report was circulated via G Drive.</li> <li>b) DBS – discussed now on a three yearly rota. Staff members have Enhanced Plus and others Enhanced as now – entirely legal. In future any volunteers working with children, youth or vulnerable adults will be checked at Enhanced with barred list.</li> </ul>

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9.	<p><b>Wardens' update – Martin</b></p> <p>a) Electrical Safety checks completed on flats. Passed with recommendation to change board in downstairs flat due to tripping on a number of occasions. Approx £500. Gas safety checks and boiler service/checks in process. <b>(ACTION Wardens)</b>.</p> <p>b) Adult Baptisms in New Year. Practice run to take place in January 22 to check logistics. <b>(ACTION Wardens)</b>.</p> <p>c) Sunday Service numbers: 9:00 30 – 35 regularly; 10:30 Sept 100, Youth Service 119, Remembrance Sunday 146.</p> <p>d) Live Streaming only going to be at 10:30 service for now due to lack of volunteers. Numbers: 9:00 – 2 during service and 12 during week; 10:30 – 15 during service, 35 - 40 during week. Query: numbers concerning decision to only Live Stream 10:30 – greater percentage of 9:00 watched rather than 10:30. Is it possible to have a static stream? Issue with rotas at 9:00 restricts availability of volunteers.</p> <p>e) Pam - Huge thank you to Matt Falcus and Martin for their commitment to Live Stream.</p> <p>f) Trees: TPO document found – will proceed will work. <b>(Action Wardens)</b>.</p>
10.	<p><b>Staff Management – Debbie</b></p> <p>a) Staff Appraisals due in January 2022. Dates will be issued. <b>(Action Debbie)</b>.</p>
11.	<p><b>Any Other Business</b></p> <p>a) Paul Wheeldon to open with prayer and reflection on 13<sup>th</sup> December. Martin offered for January 2022.</p> <p>b) John Belmont proposed staff national living wage to be increased from 1 Nov £9:50 to £9:90; seconded by Anne. All in favour, Matt abstained. <b>(Action John B)</b>.</p>
-	<b>Close</b> - The meeting to finish with the Grace
-	<b>Date of next PCC meeting – 13<sup>th</sup> December 2021</b>