

Minutes for PCC 21st February 2022, 7:30 pm

Meeting at All Saints' Church

To	
<ol style="list-style-type: none"> 1. Diane Backhouse (Parish Safeguarding Officer)* 2. Jonathan Backhouse (PCC Secretary & Deanery Synod Member) * 3. Mark Boyes 4. Debbie Bunford 5. Lucy Falcus (Deanery Synod Member) 6. Rob Govier 7. Simon Honeywell * 8. Martin Howard (Warden) * 9. Geoff Jowett 	<ol style="list-style-type: none"> 10. Karen Killick (Vice-Chair & Deanery Synod Member) 11. Matt Levinsohn (Chair) * 12. John Littlehailes 13. Anne Rolfe (Warden) * 14. Pamela Rushton 15. Margaret Vaughan (Deanery Synod Member) 16. Paul Wheeldon <p style="text-align: center;">PLUS: Jan Peters</p> <p>* = Standing Committee</p>

#	Agenda Items
1.	<p>Opening Prayers and Reflection – Simon</p> <p>Simon shared how when he looked at PCC Agenda he picked out the highlights - Jan's update, 3 year plan – positive we are planning ahead after 2 years of Covid, and later that we will be asking about who will stay on the PCC or not.</p> <p>He asked the question – why am I here, why am I doing this, why do I want to be on PCC – then, why do we do it? Do we do it for status or to have our say? "I hope not." Ultimately it's about our service to God and to the church. We should be called to PCC and we are serving each other. It is a collective, a group working together with wisdom.</p> <p>Simon has learned from people on the PCC - both now and previous members. Ways of listening, about finance, grown and matured, and that's down to people on PCC.</p> <p>Why are we part of the PCC? Does God want me to be here still? What has God put in me – what experience, knowledge, passion, desire, gifting's do I have to bring and also just to give thanks for this PCC.</p> <p>For the most part there is harmony, honesty and openness. He has sat on other organisations where there has been bullying, disagreement, self-promotion, personal agendas but has never witnessed that here. We have to be thankful for that, not to pat ourselves on the back, but to recognise we are a group of people working together to serve God.</p> <p>Simon then asked that we pray and reflect on what our position is at PCC and what God wants us to bring, what have we learnt and to appreciate what we have got as a group.</p> <p>He read Rom 12:3-8 "For by the grace given me do it cheerfully" and 1 Cor 12:2-26 "Just as a body every part rejoices with it" then prayed.</p>

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2.	<p>Apologies for absence, and declarations of interest – Matt Jonathan noted that:</p> <ul style="list-style-type: none"> a) Apologies had previously been received from John B, and Tim. b) There remains a potential declaration of interest, i.e., Matt Levinsohn as incumbent and his wife as Receptionist. c) A conflict of interest arose during the meeting, which was not initially declared. Rob Govier quoted for work agreed (see 8.f.). d) Kevin Storer did not attend, no apologies forwarded.
3.	<p>Approval of minutes of the meeting – January 2022 A copy of the minutes had been forwarded for review, on the G-Drive prior to the PCC Meeting.</p> <ul style="list-style-type: none"> a) Simon proposed that the minutes were a true reflection of the meeting, seconded by Paul. All in favour, apart from 1 who abstained (ACTION – Jonathan - to forward minutes to Shiromi).
4.	<p>Children's work update – Jan Followed 3-year plan section. Jan said that Matt had asked to share on the highlights in 2021 and looking ahead using the plan.</p> <p>2021</p> <ul style="list-style-type: none"> a) Jan used a presentation with photos to show a selection of activities children were involved in: Easter craft and messages around the grounds prior to Easter trail around the area. This was a time to reconnect with the families from church/community. b) Pentecost family event – for church families to start to reconnect. c) Details of the Zoom sessions were shared: usually Sundays for 5-11 years, then split off for Y5/6. Daniel and Lion's Den theme. Precious times on Zoom and children engaged well for fun, teaching and prayer. d) Vicarage garden used across summer for both Gems and Trailblazers. e) Held a special event for 11, year 6 leavers. Access was given to the Norton Cubs field – campfire, toasted marshmallows and fun games in woods. f) Puppet team are really important for children and adults, so put together a number of stories and songs, which are being used now. g) Held walks around Preston Park in small groups from Toddlers and Play and Praise. Gave opportunity to chat more. In walled garden for 4-5 weeks had picnics and activities – were able to talk to others walking by and asking what they were doing. <p>2022</p> <ul style="list-style-type: none"> h) Both Trailblazers and Gems have started back in church on Sundays – children have coped remarkably well and “muck in together well”. Asked for prayer for a specific child in Trailblazers who attends and isn't from a Christian family – senses God moving in her life. Parable of the paralysed man- all children fully involved. i) How can children be encouraged to share their faith? Jan shared how they chalked the path with messages: God is love, Jesus saves, etc. around the church grounds. j) Messy church returned February 20th – some new families have come as well as older ones from the community as well as church families. Due to Covid used a Café style meeting – staying on one table rather than moving around. Theme: God is love with a painting wall to add names to. Looking forward to building relationships over the coming months.

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	<p>Covid has been a tough time and caused frustration, however, feel positive about what we achieved creatively in 2021 and looking forward to 2022. Jan said how she is seeking God for what to do next: what to bring back from before Covid, what to stop or change – being open and not automatically going back to the old and getting in a rut. Seeking God to find what is best for the children and families. Excited for this year already and what is going to come.</p> <p>Following the slide show she referred to the Plan. In first 6 months (from October – Easter):</p> <ul style="list-style-type: none"> k) Good to reconnect with church families and continue on faith journey together l) Starting a new style 3rd Sunday Trailblazers kids club: opportunity to be creative in a different way. Great way to get among the children, have great conversations and build relationships, which doesn't happen when teaching from the front. m) Be more intentional to invite families from midweek groups to activities and services- big effort for Christmas services and Exploring Faith sessions. n) Invited members of the PCC to pop in to see what's happening to any of the groups. o) Reconnecting and supporting primary schools. Assemblies at St Mary's have continued via Zoom, other primary's in area is no at present. p) Getting ready for the Life Exhibition – exciting – good way of reconnecting with primary schools. Five schools booked in, some bringing all 3 year 4, 5 and 6 classes. q) Opportunities to get back into schools and expand the team. Now connected with Links, Junction Farm, Preston and St Mary's. r) Matt suggested 3 ladies at St Mary's church to become part of the team going into St Marys, David Munby is to run monthly assemblies in Junction farm once allowed in. s) Junction Farm has asked if they can bring children into church before Easter to tour the church and hear about the Easter story. t) A life group for Years 5 and 6 (7 children) has already started. This week Sunday going to Burger King and Bowling afterwards then starting on a Monday evening – weekly/fortnightly. Abby from Youth for Christ team is helping with this. u) Establishing within the next 3 years a discipleship programme for children and whole families – in discussion with Matt. How can we have for whole families a strategic vision for enabling their faith journey to go step by step along the way with a big picture from the whole church involved in the way we have different courses, different opportunities for them to move on to from Toddlers to Play and Praise to Messy Church. Joined up thinking for the whole congregation. v) At a Diocesan level – and different denominations – organised termly networking opportunities over Zoom for a while. It will be continuing as its really important for Children and Families workers to meet together to share ideas and resources, encourage and pray for each other. Lydia from Baptist Church is coming to help for the Life Exhibition for 3 days. <p>Questions</p> <ul style="list-style-type: none"> w) Jan was asked to give an idea about the size of the team: <ul style="list-style-type: none"> a. Smaller than pre-covid. Size of team: 4 at Toddlers, 5 at Play and Praise, 8 at Messy Church, Trailblazers 5 main leaders on a rota, Gems mainly Chris and Hannah once a month; with a number of helpers. Teams growing over last few weeks. x) Have you noticed who was missing? Not every one is back and it was slow in autumn. More recently majority are back from church families. There have been a number of new families. y) Matt said that 3 Trailblazer children are being baptised in April. There will be a party following the Baptisms. <p>A short prayer time for Jan and Children and Families ministry followed.</p>

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5.	<p>3 year plan – Matt</p> <p>Matt shared (before Jan's section) the three-year plan, already working through first 6 months. He asked if there were any questions from the first list.</p> <p>First 6 months:</p> <ul style="list-style-type: none"> a) Who are MIA - Pastoral Team contacting those who are not in a life group or pastorally supported to know they are loved and those who haven't been back to church since Covid. b) What is Vicaring – process of ordination - one person is midway through, one other thinking about it. It was expected that a church of our size would have more people going forward for ordination. <p>Next 12 months, i.e., from Easter onwards</p> <ul style="list-style-type: none"> c) Who wrote what part – Matt, Jan and Kathryn then discussed as staff team. d) Clarified want to do stuff that is not just aimed at families – widen our outreach. e) Connect and Pastoral Care seemed to be missing? Matt meeting with Karen S to involve Connect and Peter G was involved with putting plan together. ACTION Matt. f) Matt was pleased that the youth, children and others all had separate aims but now they all fit under the same vision. g) This is a living document to be revisited periodically. h) Simon suggested about having a tick system to make it a working document. Staff team has done this. i) Jonathan to convert to a working document. ACTION Jonathan.
6.	<p>Actions/Update and matters arising, not covered elsewhere on the agenda – Matt</p> <ul style="list-style-type: none"> a) Matt asked PCC to look at the list at the end of the Agenda [now end of minutes]. <ul style="list-style-type: none"> i. Encounter launching this month. ii. Photos taken and Curate profile sent to Diocese to see if can be matched to a curate. iii. Banners have arrived – two, to be temporarily placed front and back of church. b) Think Tank met – 8 people met with different ideas and discussed how to start and be accountable. c) Jan putting together assembly plan to start after Easter. d) LLF completed with pastoral team and staff, to be completed with PCC in March. Later in year for church and youth. ACTION Matt. e) Jonathan commented that some members of the PCC have not forwarded their summary for APCM– Margaret asked for a reminder email to be sent – ACTION Jonathan. f) 10 being baptised and have completed first class.
7.	<p>Financial update – Margaret</p> <p>A copy of the finance update had been forwarded for review on the G-Drive prior to the PCC Meeting.</p> <ul style="list-style-type: none"> a) Summary – only month one and in the income page there was some substantial one off donations.
8.	<p>Chair's update – Matt</p> <ul style="list-style-type: none"> a) Matt asked Jonathan to do a DSE assessment for Jan due to back issues she was experiencing, which has been completed – Mike Besterfield has undertaken a chair

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	<p>assessment – circa £300 to supply. Rob is to extend the Wifi for Pastoral Office as more conducive for Jan to work in the church - this will cost £267.</p> <ol style="list-style-type: none"> Lucy questioned whether the chair would be available for others as it would be set up for Jan. Mike to advise. ACTION Matt. Martin said that the cost to put in Wifi whole system across the church would have in excess of £1,000. Jan's preferred choice to work in church building to aid her physical needs. Cannot claim for first trip into church and home via expenses. Jonathan queried the cost of £267 and why not put in coverage for whole church for £1000. Would £267 be part payment on full coverage. No – stand alone to connect one room and would not integrate with rest of system. Jonathan raised a question about why the cost was so much – Rob told him this was too technical for the PCC, out of scope of PCC meeting. Had been discussed with Martin and deemed the best solution. Matt proposed for £650 budget to sort out the Wifi and chair – Rob abstained – Jonathan against. Rest in favour (see 2.c)
9.	<p>Safeguarding update – Diane A copy of the safeguarding report had been forwarded for review, on the G-Drive prior to the PCC Meeting.</p> <ol style="list-style-type: none"> Clarification from Diocese – everyone on PCC has to do the Domestic Abuse Training. To be completed by March 31st and certificates to be sent to Diane. Email to be sent by Diane. ACTION Diane. Who else has to do Domestic Abuse training – includes Pastoral and Prayer Ministry team, also Jan and Kathryn. Diane to email relevant people. ACTION Diane Job descriptions are being written by variety of ministries and returned to Diane. ACTION Diane. DBS are now up to date and working towards 3 yearly target by 2024. Diane asked for support for when ministries take on new volunteers – some recently have not been safeguard trained at all or to the correct level. The new Volunteering policy: Joining the Team: has been fleshed out with specific information to guide ministry leads to work through the safer recruitment and people management process. ACTION Diane. <p>Questions raised:</p> <ol style="list-style-type: none"> It was queried if someone was coming to observe a role, e.g. volunteer at Trailblazers – are they ok to stay. Is there a procedure for this? Matt responded yes for a period of time to observe as long they are not left alone with children and don't take any to the toilet, etc. and it is time limited rather than drifting into longer without being DBS checked or Safeguard trained. People changing roles - what training/DBS was needed – ACTION Diane - put Safeguard Training Matrix on Drive and to raise awareness with ministry leads with new process as recruit new volunteers. Where do we sit with families coming out, e.g. Trailblazers and Gems and not as volunteers, maybe for an anxious child. Where do we draw the line? It was suggested a softly, softly conversation instigated by Ministry leads to encourage parents to leave child after a reasonable period of time. Diane to discuss with Jan. ACTION Diane.

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10.	<p>Wardens' update – Anne Anne updated the PCC:</p> <ul style="list-style-type: none"> a) Tree - Tree surgeons came last Tuesday to remove 6 limbs from the tree - an excellent job. Awaiting the invoice. b) Roofs - Loose tiles in the valley of the church roof have been re-bedded and re-pointed. Plus a few extra slates damaged by the various storms have been replaced at no extra charge. After replacing a few tiles on the roof of 558 A & B the roofer noticed that the haunching on the chimneystack needs to be replaced and also some re-pointing is required on the ridge. As this was a separate expenditure the Standing Committee authorised the extra cost of £380. This repair is still outstanding due to the inclement weather. ACTION Wardens. c) Quinquennial Inspection (QI) - Following the last PCC meeting two of the three architects on our original list of candidates decided to retire from carrying out QI inspections. One of them was David Beaumont our previous architect. Leaving Sarah Harrison who both Dan Spraggon and David Beaumont had suggested. Tender would have been £1,100 if David Beaumont had continued. Having exhausted the Diocese of Durham's list of architects two more candidates were selected from the Diocese of York's list - Ian Hayton and Jamie Holden. Both sent excellent CV's plus information concerning projects they had been responsible for. References were requested and Jamie was given an excellent written reference. Ian Hayton received a disappointing verbal reference (the referee preferring not to put it in writing) - basically a victim of the companies' success - very busy and slow to communicate and follow up recommended work in his QI Report. Sarah Harrison appears to be another victim of her own success. Responses to emails are slow and we are still awaiting a copy of her CV. We should like to propose that we seek the DAC's approval to appoint Jamie Holden as our QI Inspector. The DAC's next panel meeting is on 22nd March 2022. Fixed rate £800 plus VAT. <ul style="list-style-type: none"> a. Karen seconded, all approved. ACTION Wardens. <p>Matt offered thanks for Anne's work with the QI.</p> <ul style="list-style-type: none"> d) Peter, the caretaker, is currently touching up the paintwork within the church where necessary. e) Fire Safety Training - emails have been sent to the relevant people asking them to sign up for Monday 7th March or Saturday 12th March. Lasts for one hour 10-11am or 11.30-12.30. f) NEST – the heating system – have Nigel Stoves verbal quote, however, bigger job than originally quoted, now £766 inc. VAT. It is about £186 extra. <ul style="list-style-type: none"> a. Margaret asked if this would reduce our utility usage. Yes, as long as used diligently. b. Proposed by Martin to spend £766 installing NEST system, seconded by Pam, all in favour. ACTION Wardens. <p>Paul left.</p>
11.	<p>Staff Management update – Debbie</p> <ul style="list-style-type: none"> a) Staff appraisals completed. b) Debbie thanked Jonathan for the DSE assessment.
12.	<p>Working Parties Update</p> <ul style="list-style-type: none"> a) Update – Working Party B feedback at March PCC. Need to book rooms with Shiromi as other activities are getting booked in. b) Debbie mentioned that Steve Amos wanted to deliver Dementia Awareness training as a gift to church. Matt responded that we need to put together training plan for church and incorporate it but good idea to offer to community. ACTION Matt.

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13.	<p>Standing for PCC? Q&A – Matt</p> <p>a) PCC need to log with Matt or Wardens if intending to stand again or step down in April. ACTION PCC.</p> <p>b) John L and Debbie standing down.</p> <p>c) Matt wanted to celebrate John “standing down” after over 50 years service to the PCC and All Saints’.</p> <p>d) Martin standing for PCC but not as Warden.</p>
14.	<p>Any Other Business</p> <p>a) Drums – Refresh would like to have drums four times a year fro their youth celebration. Matt has spoken to neighbours and drums are ok. We will inform neighbours of dates during the year. ACTION Matt.</p> <p>b) COVID – national rules are changing - discussion was held. Need to look after vulnerable people. Difficult decision to make – won’t please everyone. 1:20 have Covid this week. Testing regime is breaking down. Is it reasonable to ask members not to come church if they test positive? It is a journey and we will evolve – we can revisit decision regularly. Could we have an area of church for those who want to wear masks? Need to make sure ventilation is good – check windows are open.</p> <p style="padding-left: 40px;">a. Matt to inform church members that if they have symptoms or test positive not to come to church and masks to be optional. ACTION Matt.</p> <p>c) Jonathan wanted to minute thanks to Martin Durham for First Aid training on Saturday and Monday being provided free. Jonathan was asked to pass on thanks from PCC. ACTION Jonathan</p>
-	Close - The meeting finished with the Grace
-	Date of next PCC meeting – 21 March 2021