



# Drivers Bank Declaration Form 2024

**Name of driver:**

**Phone No:**

**Email:**

**Address:**

As per the Drivers Bank Policy greyed sections are additional requirements for transportation of children, young people and vulnerable adults.

As a volunteer on the All Saints' Church Driver's Bank please read and confirm the following statements and return them to Diane Backhouse, Parish Safeguarding Officer, [safeguardingallsaintschurch@gmail.com](mailto:safeguardingallsaintschurch@gmail.com)

Name of ministry lead requesting I go on the Drivers Bank: -

1. I confirm that I have a full, valid driving license and that my driving license is in date and clear of any endorsements of 6 points or more.
2. I confirm that I do not have an “unsent” conviction for a driving offence.
3. I confirm that my insurance covers me for the transportation of children/young people/vulnerable adults for a charity and it is my responsibility to have the correct insurance policy before undertaking transportation to and from activities. I confirm that I have valid car insurance, including business insurance, and an MOT certificate (if needed). I agree to supply copies of these to PSO.
4. If travelling more than 30 miles from church I confirm that I have a comprehensive recovery service in place, which covers the driver and vehicle in case of breakdown.
5. I confirm that I understand what type of car seat to use when transporting children under 12 years and that all occupants will wear seat belts (see notes below).
6. I confirm that I understand that in case of any accident, injury or vehicle damage, the church’s liability insurance policy does not provide primary or direct insurance on my vehicle.
7. I confirm that I understand and will adhere to the safeguarding policy regarding the transportation of children/young people/vulnerable adults, which states that there must be two adults in a car when transporting children/young people/vulnerable adults unless it is an emergency.
8. I will undertake to inform the Parish Safeguarding Officer, Diane Backhouse, [safeguardingallsaintschurch@gmail.com](mailto:safeguardingallsaintschurch@gmail.com) of any relevant changes in circumstances including renewals to insurance or MOT if falling during the year.

**Notes:**

- Rear-facing baby seats will not be used in a seat protected by a front airbag unless the airbag has been deactivated manually or automatically.
- Children from aged 3 up to 135cm in height (approx. 4’5”) or their 12th birthday (whichever they reach first) will use baby/child seats or booster cushions for older children.
- All passengers aged 13 years or older will wear an adult seat belt.

**Signed:**

**Date:**

**Please show the relevant documentation to either:**

Diane Backhouse, Parish Safeguarding Officer, [safeguardingallsaintschurch@gmail.com](mailto:safeguardingallsaintschurch@gmail.com)

Shiromi Davison, All Saints’ Administrator, [office.allsaints@gmail.com](mailto:office.allsaints@gmail.com)

## Verification

Confidential Declaration Form and DBS received  
(Parish Safeguarding Officer only) Date

Driving License seen Date

Insurance certificate seen Date

MOT certificate Date

DVLA record checked (in person only) Date

Car make and model: Reg No:

**Signed:**

**Date:**

**Role:** Manager / Administrator

In order to verify the status of your driver's license we will need your license number, postcode and National Insurance number. So we do not hold all this information this check will be undertaken in person.

Once all checks have been undertaken you will be informed via email.