



Present	
1. Diane Backhouse (PSO) 2. Lucy Falcus (Deanery Synod) 3. Simon Honeywell 4. Jacob Howard 5. Martin Howard (PCC Sec & SC) 6. Geoff Jowett (SC) 7. Matt Levinsohn (Chair & SC) 8. Karen Killick (Vice Chair, Deanery & Diocesan Synod)	9. Anne Rolfe 10. Pamela Rushton 11. Ben Scott 12. Karen Snowdon (Warden & SC) 13. Margaret Vaughan (Deanery & Diocesan Synod) 14. Paul Wheeldon 15. Guy Wingate (Treasurer & SC)

#	Agenda Items
	<p>Risk Assessment review</p> <p>Prior to the formal start of the meeting the PCC worked in pairs to review the Risk Assessments that had been produced.</p>
1.	<p>Opening Reflection – Anne Rolfe</p> <p><i>Anne shared the following...</i></p> <p>A dear friend I knew in Hereford has recently had a book published - a miscellany of Poems and Reflections. Poems written about places that are special to her. Kingdom Moment poems when she suddenly had an awareness of God’s presence and poems about heaven, friendship and the city where she lives. The illustrations used within the book are drawings by an artist friend who died five years ago - someone we both knew and loved. This book is a lasting legacy created by her with the sole purpose of conveying God’s grace and love to all.</p> <p>What will be my or your lasting legacy? Will it be a fond memory of our personality, our loving nature, our strong stand for justice, something we created or will the overriding memory be of our Christian faith, of our obedience to follow God’s word and our passion to spread the Good News of Christ?</p> <p>Proverbs 13:22 “A good man leaves an inheritance to his children’s children</p> <p>Psalms 78:1-8 but particularly v 3-4 “what we have heard and known, what our fathers have told us. We will not hide them from their children, we will tell the next generation the praiseworthy deeds of the Lord, his power, and the wonders he has done”</p> <p>Prayer - dear Heavenly Father thank you for creating us and the world we live in. All done, we know, in the name of love and your desire to be in relationship with us. In the busyness of our lives help us to focus on being part of your great commission and keeping your Word alive for future generations.</p>

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2.	<p>Apologies for absence Apologies had been received from: Chris Vass</p> <p>Matt declared an interest as his wife is an employee Martin declared an interest as an employee of the diocese Margaret declared an interest as Lay Chair of the DDBF</p>
3.	<p>Approval of minutes of 20th January PCC Meeting The minutes were approved.</p> <p>Proposed by Karen Snowden and seconded by Paul Wheeldon, all in favour, 5 abstentions</p>
4.	<p>Matters arising and Chairs update – Matt</p> <p>Matt shared that he felt that we had had a good start to the year. More freedom in worship and a few new people at 10.30am</p> <p>Currently thinking about how we can grow the 9am service and perhaps make it more open to others to attend. An idea of perhaps creating a dual language service- English & Ukranian, as the liturgical format of the service makes this easier to achieve with slides on the screens in two languages. This needs to be talked about with the 9am congregation. The question was raised about how Stockton Parish Church had managed services when they had large numbers of Iranians in their congregation. Matt will discuss this with Mark Miller.</p> <p>Holiday Club planning is underway and the team are being recruited.</p> <p>Alpha starts tomorrow and we are expecting 7 people to attend. This will be led by Matt, Sarah Wingate and supported by Ben.</p> <p>A Pentecost Service will be taking place at the cathedral and Matt is leading a prayer ministry team.</p> <p>Kintsugi have confirmed that the cost remains at £360 for the year and that they are not able to reduce it for us. It was agreed to pay for this year and to review in November before the budget is set for 2026.</p> <p>The staff team have established a list of things that they are praying for over the next 6 months.</p> <p>Youth</p> <ul style="list-style-type: none"> • Friday night – 55 young people from the current 38 • Youth pastor appointed • Youth team feeling increased connection • Increased focus on school ministry <p>Children</p> <ul style="list-style-type: none"> • Gems increased to 10 (has been 9 at highs) • Trailblazers increased to 20+ (has been a max of 18 recently) • Teams feel connected



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	<p>Adult</p> <ul style="list-style-type: none">• Clearer flow of people joining and therefore greater integration (Matt making a video)• 9am congregation growing• 10 new Christians (6 from Alpha and 5 Non Christians)• Flourishing mens group• Life group attendance to be at least 60% of the congregation• Young Adults group to be consistently 10• Social media team created• People attending Connect asking for prayer <p>A question was raised about what are we praying for in the community?</p> <p>Matt also asked that anyone not planning on staying on the PCC after the APCM should let Martin know by the end of the month.</p>
5.	<p>Youth Pastor Update - Matt</p> <p>We had two possible candidates for the post but one had pulled out prior to the interview. We interviewed the candidate but the feeling amongst the panel was unanimous that they were not the right person for the post.</p> <p>The job description was briefly discussed and it was agreed that the reference to the youth hub be removed as it could be seen as off putting if someone didn't feel confident in leading a team at this point. It is also unclear if / when the youth hub would be established.</p> <p>We then spent some time praying for the youth ministry at All Saints.</p> <p>The future of Ruby's role past July was briefly discussed and will be reviewed as we move forward. Matt and Tim are meeting this week to develop a training plan for Ruby as her role and responsibility has changed from the role she started the year doing.</p> <p>A question about whether any shorter term interns would be joining us from the States as we had last year. Matt will follow this up with Tim to see if this is a possibility this year.</p> <p>It was agreed that we would advertise the Youth Pastor Role again from the end of the month for a period of 5-6 weeks with the plan to interview no later than early May. This would give a 3 month period before they would take up post in August / September.</p> <p>It was suggested by Matt that it would be nice for the PCC to write to the young people to tell them that we are praying for them and paying for the appointment of a new Youth Pastor.</p>
6.	<p>Financial Update – Guy</p> <p>Guy explained that the January figures circulated are in draft form due to a number of problems with delayed transactions following the major IT issues impacting Barclays at the end of January. Guy is confident that the February accounts will be up to date.</p>



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	<p>In general the current accounts are in a positive position as a result of some increased donations and reduced staffing costs while we have a vacant Youth Pastor position. We have paid for our insurance policy for the year in full and also for a larger than normal energy bill due to increased heating over the winter period.</p> <p>The independent assessor of our accounts has confirmed that they have completed their review of our 2024 annual accounts and that they are happy to sign them off ready for APCM.</p> <p>The draft Treasurers report for inclusion in the overall church Annual Report has been circulated to the PCC and if anyone has any amendments they were asked to let Guy know before the end of the month.</p>
7.	<p>Safeguarding Update – Diane</p> <p>1. Actions taken since last PCC:</p> <ul style="list-style-type: none">a. Diane continued updating Parish Dashboard in line with All Saints’ Action Plan which was sent to PCC (12.01.25).b. Volunteer Guidelines and Safer Recruitment Process Outline have been sent to PCC prior to Feb PCC meeting for reviewing and approval.c. Diane has continued to contact ministry leads to request updated ministry team lists, risk assessments and job role descriptions as well as making them aware of future changes to SRPM process over next few months.d. A risk assessment crib sheet to review risk assessments has been designed and disseminated prior to Feb PCC meeting with safeguarding hazards, risks and controls included to review and approve. <p>2. Future actions needed:</p> <ul style="list-style-type: none">a. PCC to review and approve Safeguard Matrix at May PCC meeting.b. To finalise risk assessments and make available for ministry leads and their teams.c. To continue updating Parish Dashboard as work is accomplished, considering new National Safeguard Standards being introduced from December, with an 18-month allowance to be fully compliant. <p>It was proposed by Guy Wingate and seconded by Simon Honeywell that the PCC accept the Volunteer Guideleins and Safer Recruitment Process Outline that had been circulate prior to the meeting. All were in favour.</p>

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8.	<p>Social Update– Martin</p> <p>Barn dance – This went very well and was a good evening enjoyed by all. The band had commented that they had really enjoyed the evening as everyone had joined in. Another barndance has been provisionally booked for 24th Jan 2026</p> <p>Mens night – This was a good evening on Saturday with 14 men attending</p> <p>Pancake party – This is being planned in conjunction with the Brownies and will take place 5.30-7.00pm on Tuesday 4th March</p> <p>Murder Mystery – This is planned for Saturday 22nd March at 7pm. A script is being purchased at a cost of £55 and the cast is being organised. Further details will go out this weekend.</p>
9.	<p>Warden Update – Karen</p> <p>The hall floor is being refinished next week and all hall users have been notified that the hall is out of use all week. The prevent damage to the floor the chair legs are being checked and replacement stoppers for the chairs are being obtained.</p> <p>A roof tile is missing following recent storms but it is not causing any problems and the roofer will replace it when he has time.</p> <p>Jennie Dix has produced a deepclean checklist for the kitchen and working to ensure everything is in place in the kitchen.</p> <p>The faculty for the carpeting of the nave has been recommended by the DAC and is currently at the public notice stage. The 30 day public notice is due to end at the beginning of March.</p> <p>The work to the sound desk is due to be completed during half term.</p>
10.	<p>Any Other Business</p> <p>The new seat at the sound desk had been well received by users at the 9.00am service.</p> <p>It has been noticed that some children had been seen running around the car park after the service and this needs to be monitored.</p> <p>The reports for the Annual Report are coming in well and about 75% have been received so far.</p> <p>A number of members had seen details of a supposed directive about communion in the press. However the Church of England have confirmed that this should be ignored.</p> <p>Following the announcement that the appointment process for a new Bishop of Durham will now start again. Matt asked all PCC members to remember Bishop Sarah in our prayers.</p>
-	<p>Close - The meeting finished with prayer at 8.58pm</p>
-	<p>Date of next PCC meeting – 17th March at 7:30pm</p> <p>Opening reflection to be led by Karen Killick</p>



PCC Minutes, 17th February 2025

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